

# *Russell* Style and Citation Guidelines

Authors should follow the latest edition of *The Chicago Manual of Style* in most respects, except where the manual does not conform to the following style and citation guidelines—to which all submissions must adhere (after final acceptance for refereed articles, prior to submission for reviews and other journal content).

## I. General

**File Format:** Final, accepted manuscripts should be submitted electronically in Word's docx format, in Times New Roman 12 point throughout, with coded footnotes but *minimal formatting and "styles"* and with double spacing (including quotations, notes and draft Works Cited).

**Length:** Article length-submissions should not exceed 10,000 words, inclusive of footnotes and Works Cited.

**Spelling:** Canadian English spelling must be used.

**Section Headings:** Section headings should be centred; subsection headings should be flush left and italicized.

**Numbers:** Only cardinal and ordinal numbers of twenty or below are to be spelled out.

**Quotation Marks and Quotations:** Double quotation marks in all situations except for quotations within quotations. Terminal punctuation to be placed outside end quotation marks unless deemed part of the quoted matter—as in the case of phrase-length or longer quotations.

Quotations that exceed four lines of text will be indented and displayed.

If the original document reading is lower case, square brackets should enclose the initial capital of a quotation when that quotation is used to start a sentence. But when the first word of a quotation is upper-case and the quotation appears mid-sentence, fidelity to the source should be preserved.

**Abbreviations:** See below for the use of abbreviated "[References to Russell's Works](#)". "I.e." and "e.g." should be followed by a comma; "*ibid.*" should be italicized.

**Acknowledgments:** If required, acknowledgements should be placed in an "*Author's note*" at the end of the body of the paper but before the Works Cited.

## II. References

### A. Footnotes

#### i. *Books and Articles in Journals and Edited Collections*

First reference: Author Surname, *Title* (year), p. ?? [or pp. ??–?].

E.g., Landini, *Russell's Hidden Substitutional Theory* (1998), p. 63.

Subsequent references same work: Author Surname, p. ?? [or pp. ??–?].

E.g., Landini, pp. 64–5.

### Comments

- Title or short form of the title to be retained in subsequent references to authors with more than one work cited in the submission. In most cases the subtitle of a work needs only to be supplied in the Works Cited.
- Author's surnames are rendered in small caps in footnotes, but this typographical feature will be implemented in-house.
- Multivolume works: "p." or "pp." to be dropped, with volume and page no(s). separated by a colon. If a volume number is supplied without a page reference, the abbreviation "Vol." should be used. Similarly, the following (capitalized) abbreviations for chapter, part and book of a published work are to be used: "Ch.", "Bk.", "Pt."
- If the author is an editor use ", ed." (or ", eds.") after the surname.

### ii. *Unsigned Newspaper Reports*

"Title", *Newspaper*, day month year, p. ?? [or pp. ??].

E.g., "The Pacifist at Large", *The Morning Post*, 11 Jan. 1917, p. 6.

### Comments

- Place of publication to be supplied for local newspapers and other lesser-known titles.
- Leading "the" to be capitalized and italicized if on masthead of publication in question. It can be dropped for non-bibliographic usage, but always retained for *The Times* (London).
- Newspaper articles with an author's byline to be treated according to conventions for articles described above.

### iii. *Works by Russell*

Use the journal's abbreviated "[References to Russell's Works](#)" where applicable. (Note that these abbreviations are to be used only for citation purposes and in footnotes. For repeated use of the same title in the text—including works by authors other than Russell—its long form should be contracted.)

Page numbers to be cited as under books and articles, i.e., with a leading "p." or "pp.", except for BR's multivolume works—which include his *Collected Papers*.

Other works by Russell to be cited in accordance with conventions for books and articles described above.

### iv. *The Collected Papers of Bertrand Russell*

Where possible, cross references to works published in this edition to be supplied with an initial publication or unpublished manuscript reference, with *CPBR* pagination preferred to the original source pagination.

E.g., "The Hydrogen Bomb and World Government" (1954); 6 in *Papers* 28: 35.

This reference is to Russell’s article “The Hydrogen Bomb and World Government”, originally published in 1954 and reprinted as Paper 6 in volume 28 of the *Collected Papers*, with the quotation used appearing on p. 35 of that work. Subsequent references to the same paper in a *CPBR* volume drop both the year of publication from the original source and the *CPBR* paper number.

#### v. *Russell Archives References*

Use the abbreviations RA1, RA2 and RA3. Class and document numbers can be verified from [BRACERS](#). The BRACERS *record* number should not feature in the citation, which can appear either in a footnote or parenthetically in the text.

#### vi. *URLs*

URL references should include the “http[s]://www” prefix where applicable. Authors should verify the functionality of their links.

### B. Parenthetical References

Parenthetical may be used sparingly throughout the text, especially but not only after displayed quotations, and to supply page references of books under review. This citation method should only be used singly, not for the citation of multiple sources in a single reference, and mainly reserved for the journal’s abbreviated “[References to Russell’s Works](#)” and references to documents in the Russell Archives (on both of which, see above).

Since the published volumes of *Collected Papers* are among the abbreviated references to Russell’s works, these volumes may be cited parenthetically—but not when additional bibliographic information is being supplied as well.

### C. Works Cited

#### i. *Books*

Author Surname, First Name and/or Initials. *Title: Subtitle* [if present]. Place of Publication: Publisher, Date.

E.g., Landini, Gregory. *Russell’s Hidden Substitutional Theory*. New York: Oxford U.P., 1998.

#### ii. *Articles in Journals*

Author Surname, First Name and/or Initials. “Title”. *Journal Title* volume (year): page range.

E.g., Rempel, Richard. “From Imperialism to Free Trade: Couturat, Halévy and Russell’s First Crusade”. *Journal of the History of Ideas* 40 (1979): 423–43.

#### iii. *Articles in Edited Collections*

Author Surname, First Name and/or Initials. "Title". In Editor's Name, ed. *Book Title*. Place of Publication: Publisher, year.

E.g., Linsky, Bernard. "The Metaphysics of Logical Atomism". In Nicholas Griffin, ed. *The Cambridge Companion to Bertrand Russell*. Cambridge: Cambridge U.P., 2003.

iv. *Works by Russell*

To be arranged in ascending chronological order of publication, except for the journal's abbreviated "[References to Russell's Works](#)", which are to be placed together on the same line (in their own chronological order of publication and separated by periods) after the last full-form entry under "Russell, Bertrand".

CPBR paper and volume number to be supplied after all preceding publication information, which may also include cross references to other collections of Russell's works.

E.g., "The Hydrogen Bomb and World Government". *The Listener* 52 (22 July 1954): 133–4; **6** in *Papers* 28.

v. *Unsigned Newspaper Reports*

Follow footnote referencing format.

vi. *Russell Archives References*

Not ordinarily supplied in Works Cited for correspondence. If, however, it is necessary or desirable to cite unpublished material, the following format can be used—with a reference to its *Collected Papers* volume and paper number also included if applicable.

"Title". Document Type [e.g., Ms., Ts.]. (Date), Archival reference; ?? in *Papers* ??

E.g., "The Paradox of the *Liar*". Ms. (1906), RA1 220.010930; **11a** in *Papers* 5.

**Comments:**

- See comments under "A. Footnotes" above for citation forms for editors, multivolume works and the use of small caps.
- Additional bibliographical information, such as an earlier edition of the work being cited, is to be supplied at the end of the entry.
- Where an author has multiple entries in the Works Cited, these are to be arranged in ascending chronological order of publication.
- Note the abbreviation "U.P." for "University Press".